



**STATEMENT OF PROCEEDINGS
FOR THE SPECIAL MEETING OF THE
LOS ANGELES COUNTY AUDIT COMMITTEE
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 374
LOS ANGELES, CALIFORNIA 90012**

Wednesday, August 3, 2016

10:30 AM

AUDIO FOR THE ENTIRE MEETING. (16-3843)

Attachments: [AUDIO](#)

Present: Taylor Dudley, Emily Williams, Michelle Newell, Genie Chough and Michelle Vega

Absent: Chair James A. Blunt, Vice Chair Dorinne Jordan, Member Kieu-Anh King, Member Carl Gallucci, Member Fred Leaf

I. ADMINISTRATIVE MATTERS

1. Call to Order. (16-2536)

The meeting was called to order by Taylor Dudley at 10:35 a.m.

2. Approval of the minutes for the meeting of June 22, 2016. (16-2806)

On motion of Michelle Vega, seconded by Emily Williams, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

3. Department Success Stories. (16-2810)

There was no report on this item.

II. REPORTS

4. Holy Family Services Adoption and Foster Care Foster Family Agency Contract Compliance Review (3/23/16). (16-2794)

Audit Committee members questioned why an audit was completed if no

children have been placed with this agency since 2013. Diane Flaggs, Department of Children and Family Services (DCFS) indicated that only children that are on track for adoption are placed with this agency and due to contract compliance, an audit is necessary in the event that a child is placed with this agency. Karen Richardson, DCFS, will look into expanding services to foster youth. Leticia Torres Ibarra, DCFS, clarified that payments are made only when a child spends the night.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

5. San Gabriel Children's Center Group Home Fiscal Assessment and Contract Compliance Review (3/23/16). (16-2795)

Agenda Item Nos. 5 and 6 were discussed jointly.

Michelle Vega, Fifth District, expressed concern with the differences in the findings, between the Quality Assurance Report and the Fiscal Compliance Review for this Group Home (GH). Diana Flaggs, Department of Children and Family Services (DCFS), indicated that the Fiscal Compliance Review reflects findings from September 2014, however there were noted improvements in 2015-16 review, the updated reports are expected to be on an upcoming agenda.

Rhonda David-Shirley, DCFS, added that significant improvement was made after receiving technical assistance from DCFS in the area of Needs and Services Plans and Safety Incident Reports.

DCFS Staff will clarify with Aldo Marin, DCFS, in which supervisorial district the group homes are located in. In addition, an email will be sent to members with the number of bed capacity for Level 14 GHs. In response to Michelle Newell, Second District, DCFS agreed that there are an insufficient number of available beds.

Ms. Newell referenced Page 8 of the report relating to consequences for opting out of taking medication and how those consequences may be viewed as coercion; also asked if there are any guidelines and/or best practices in dealing with this type of circumstance. Ms. Flaggs indicated that the group home handles these types of issues on a case by case basis based on the particular child; specifics on this incident will be provided.

On motion of Taylor Dudley, seconded by Michelle Vega, Agenda Item Nos. 5 and 6 were received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

6. San Gabriel Children's Center Group Home Quality Assurance Review (6/7/16). (16-3342)

Agenda Item Nos. 5 and 6 were discussed jointly.

On motion of Taylor Dudley, seconded by Michelle Vega, Agenda Item Nos. 5 and 6 were received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

7. Alliance Human Services Foster Family Agency Contract Compliance Review (3/31/16). (16-2796)

Taylor Dudley, First District, referenced the education and workforce readiness portion of the report, specifically, a child with an IEP whose records were not available to the group home and questioned if this incident is common. Ms. Flaggs indicated that at times, several group homes experience similar issues and DCFS does work with the education consultants who work with the school districts to expedite the process. Ms. Dudley also questioned the process when a GH is not in compliance; Ms. Flaggs indicated that an agency who does not meet their CAP is put on hold and must resolve issues prior to their contract being renewed.

Michelle Newell, Second District, expressed concern with the CCL citations, and asked DCFS staff how serious it appeared. Ms. Flaggs indicated that the citations were taken very seriously and since then, the agency has received support from DCFS Out-of-Home Care and after the follow up visit, no additional citations were issued; DCFS will continue to monitor.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

8. David and Margaret Home Foster Family Agency Contract Compliance Review (4/4/16). (16-2797)

Taylor Dudley, First District, questioned how CCL and the County work together when reviewing agencies. Diana Flaggs, DCFS, provided an

overview of the review process and exit conference where all concerns are addressed with the agency. The agency will then follow up with a corrective action plan and technical assistance is provided by DCFS when needed.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

9. Ettie Lee Foster Family Agency Quality Assurance Review (4/4/16). (16-2798)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

10. Penny Lane Centers Foster Family Agency Contract Compliance Review (4/7/16). (16-2207)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

11. Florence Crittenton Services of Orange County DBA Crittenton Services Foster Family Agency Contract Compliance Review (4/14/16). (16-2769)

Diana Flaggs, DCFS, reported there were no findings in the 2015-16 review. Taylor Dudley, First District, referenced an incident where a child complained that food was not prepared for her and asked if ILP classes would be appropriate. Ms. Flaggs indicated that the goal for this child was to have her prepare her own food due to her schedule; it was in her goals/plan to learn these skills.

Emily Williams, Second District, asked if this was a new population for this agency. Ms. Flaggs confirmed that this may be the reason why there is an improvement in the most recent review; there will be a growth in the age range with the FFAs and Group Homes that serve non-minor dependent children. Ms. Williams suggested technical assistance with cooking.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

12. Florence Crittenton Services for Children and Families Group Home Contract Compliance Monitoring Review (5/27/16). (16-3346)

Taylor Dudley, First District, questioned the timeframe of the rotation of maintenance repairs and expressed concern with the amount of time it may take for repairs. Pamela Pease, Probation, confirmed that reports are submitted daily to maintenance for repairs which increase when there are fights. Safety concerns are due to the fights and there is a concern with pregnant girls fighting; the agency has been warned that they may be put on hold if incidents are not reduced. The agency has implemented new measures and there has been a reduction in fights.

Emily Newell, Second District, questioned how this Group Home is run that creates this culture. Ms. Pease noted that there was a change in management that may have contributed and the need for training. Ms. Pease will provide the average length of stay for this GH. Ms. Pease indicated that Probation coordinates with DCFS to determine which department will perform an audit.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

13. Five Acres-The Boys' and Girls' Aid Society of Los Angeles County Group Home Contract Compliance Review (4/15/16). (16-2770)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

14. Five Acres -The Boys' and Girls' Aid Society of Los Angeles County Foster Family Agency Contract Compliance Review (4/15/16). (16-2790)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

15. Counseling and Research Associates DBA Masada Homes Foster Family Agency Contract Compliance Review (4/20/16). (16-2771)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

16. St. Anne's Maternity Home Group Home Fiscal Compliance Assessment (4/20/16). (16-2772)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

17. Careprovider Group Home Quality Assurance Review (4/20/16). (16-2773)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

18. The Dream Catcher Foundation Group Home Fiscal Compliance Assessment (4/21/16). (16-2774)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

19. West Covina Group Corporation Group Home Compliance and Fiscal Assessment Review (4/22/16). (16-2775)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

20. West Covina Foster Family Agency DBA Homes of Hope Group Home Contract Compliance Review (4/29/16). (16-2791)

In response to questions posed by Taylor Dudley regarding SIRs, Diana Flaggs, DCFS, provided an overview of the SIR reporting process. Ms. Pease added that agencies may be put on hold if they fail to report.

Genie Chough, Third District, expressed concern with personal rights of the youth. Ms. Flaggs indicated that there was a switch of the Program Administrator and there was a follow-up done to ensure there were no personal rights violations; they reviewed the case files and ensured there is a more structured program.

Michelle Newell, Second District, questioned the process of briefing

children when they sign a form to ensure that they have an understanding of what they are signing. Ms. Flaggs confirmed that the agency provided orientation and intake packets are given; understanding the material is a separate matter.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

21. Vista Del Mar Foster Family Agency Fiscal Compliance Assessment and Contract Compliance Review (4/22/16). (16-2776)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

22. The Dangerfield Institute of Urban Problems Foster Family Agency Contract Compliance Review (4/22/16). (16-2777)

Emily Williams, Second District, expressed concern with the findings in the report and the average age of children being four to six who may not be receiving quality care. Diana Flaggs, DCFS, reported that they raised concerns with the agency and provided technical assistance; the 2015-16 review of the agency showed improvement and the agency was in full compliance. Ms. Flaggs noted that recently, Families for Children was acquired by this agency.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

23. The Dangerfield Institute of Urban Problems Group Home Fiscal Assessment and Contract Compliance Review (4/22/16). (16-2780)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

24. The Dangerfield Institute of Urban Problems Group Home Quality Assurance Review (5/27/16). (16-3344)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

25. Children's Bureau of Southern California Foster Family Agency Fiscal Compliance Assessment (4/22/16). (16-2778)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

26. Bienvenidos Children's Center Foster Family Agency Contract Compliance Review (4/22/16). (16-2779)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

27. Maryvale Group Home Fiscal Compliance Assessment and Contract Compliance Review (4/22/16). (16-2781)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

28. Macro Homes Group Home Fiscal Compliance Assessment and Contract Compliance Review (4/22/16). (16-2782)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

29. Casa Editha Foundation dba Ava Lyn's Contract Group Home Compliance Review (4/22/16). (16-2783)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

30. Casa Editha Foundation DBA Ava Lyn's Group Home Quality Assurance Review (6/16/16). (16-3341)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

31. Luvlee's Residential Care DBA New Dawn Group Home Fiscal Compliance Assessment and Contract Compliance Review (4/22/16). (16-2784)

Genie Chough, Third District, questioned if a property appraisal is enough to justify the cost of leasing. Diana Flaggs, DCFS, indicated that required documentation is reviewed by the Auditor-Controller and County Counsel to ensure that rent paid is within the specified limit; she also provided an overview of the process to ensure compliance.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

32. Luvlee's Residential Care Fiscal Compliance Assessment (6/7/16). (16-3343)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

33. McKinley Children's Center Group Home Contract Compliance Monitoring Review (4/22/16). (16-2785)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

34. T & T Home for Boys Group Home Contract Compliance Review (4/26/16). (16-2786)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

35. Fred Jefferson Memorial Home for Boys Fiscal Compliance Assessment (4/26/16). (16-2787)

Emily Williams, Second District, expressed concern with the average length of placement of one month. Michelle Vega, Fifth District, suggested noting the average length of stay for a child at any given time and not necessarily during the time the review is being conducted. Karen Richardson, DCFS, indicated that they will ensure consistency in their reports and include the average for the home and not a specific group of children.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

36. Fred Jefferson Memorial Home for Boys, Inc. Foster Family Agency Quality Assurance Review (6/30/16). (16-3514)

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

37. Fleming and Barnes DBA Dimondale Adolescent Care Fiscal Compliance Assessment (4/26/16). (16-2788)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

38. Rancho San Antonio Boys Home Fiscal Compliance Assessment (4/26/16). (16-2789)

Michelle Newell, Second District, questioned the difference in the reference of being a site with 101 beds and licensed to serve a capacity of 106 children. Diana Flagg, DCFS, will look into the difference and confirm the details.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

39. Los Angeles Youth Network Group Home Fiscal Compliance Assessment and Contract Compliance Review (4/29/16). (16-2792)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

40. Future Stars Youth Services Fiscal Compliance Assessment (4/29/16). (16-2793)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

41. Future Stars Youth Services Group Home Contract Compliance Monitoring Review (5/27/16). (16-3345)

Taylor Dudley, First District, questioned the monitoring of psychotropic medication. Pamela Pease, Probation, confirmed that there are checks and balances to ensure compliance.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

42. Guardians of Love Foster Family Agency Fiscal Compliance Assessment (5/3/16). (16-2799)

Emily Williams, Second District, questioned the cash expenditures listed on Page 2 of the Fiscal Review. Diana Flaggs, DCFS, indicated that the items listed are in accordance with the agreement the agency has with their social workers; the County is not a part of this agreement.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

43. The Village Family Services Foster Family Agency Contract Compliance Review (5/4/16). (16-2800)

Michelle Vega, Fifth District, indicated that findings appear egregious and questioned the due diligence of agency in ensuring quality foster homes given the number of children in their care. Diana Flaggs, DCFS, confirmed that they will do a follow-up to ensure their CAP is implemented. Ms. Flaggs noted improvement in the most recent review that was exited last week.

Emily Williams, Second District, suggested providing information on the DPSS Toy Loan Programs. She also questioned a reference on Page 8 where a child and parent could not communicate due to a language barrier. Ms. Flaggs will look into this reference and provide an update.

Taylor Dudley, First District, asked if the issue was resolved in the case where air conditioning was not provided. Ms. Flaggs confirmed that the foster parents were required to turn on the air conditioning unit; a

follow-up visit was conducted two days after, followed by an additional follow-up the week after. Ms. Dudley would like to review any additional corrective action plans or reviews submitted.

On motion of Taylor Dudley, seconded by Michelle Vega, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

44. Latino Family Institute Foster Family Agency Fiscal Compliance Assessment and Contract Compliance Review (5/6/16). (16-2801)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

45. B & I Group Home Fiscal Compliance Assessment and Contract Compliance Review (5/20/16). (16-2803)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

46. B & I Group Home Quality Assurance Review (5/27/16). (16-2811)

On motion of Michelle Vega, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

III. UPDATE

47. Update by DCFS and Probation on the *Use of Non-Contracted Group homes by the Department of Children and Family Services* (Board Agenda Item 10, December 1, 2015). (16-3124)

Karen Richardson, DCFS, reported that of the 9 recommendations, almost all have been implemented with the exception of the policy revisions, which should be updated by the end of September; also due to policy delays, the trainings have been delayed. The requirement for providers to utilize itrack for special incident reporting is complete and the final agreement has been developed for providers who are not contracted to advise them of the requirements that the County will be asking of them. DCFS currently has 44 children placed in non-contracted facilities. Pamela Pease, Probation, will report back on the number of probation youth.

Emily Williams, Second District, asked DCFS and Probation staff to be prepared to report on the number of children placed in non-contracted facilities at every meeting so that they are able to see the number change over time. In response to questions posed by Ms. Williams, Ms. Richardson indicated that they plan on developing relationships with the agencies and intend to work with them on signing the agreement. Leticia Torres-Ibarra, DCFS, indicated that they may open the filing for new contractors in 2017. The agreement for non-contracted agencies should be finalized by October 2016. Ms. Williams asked to be notified of any new contractors.

IV. MISCELLANEOUS

48. Matters not posted on the agenda (to be presented and placed on the agenda of a future meeting). (16-2807)

There were no matters presented.

49. Public Comment. (16-2808)

No members of the public addressed the Committee on this item.

50. Adjournment. (16-2809)

There being no further business to discuss, the meeting was adjourned at 11:58 a.m.